



COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS AND RECREATION  
*"Creating Community Through People, Parks and Programs"*



Tim Gallagher, Director

December 2, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**ADOPTION OF YOUTH EMPLOYMENT PLANS FOR  
EAST SIDE EDDIE HEREDIA BOXING CLUB AND  
WHITTIER NARROWS SERVICE YARD ROOF PROJECTS  
C.P. No. 86424 & FUND ORG. No. 27640  
(First District - 3 - Vote Matter)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

- 1 Find the Youth Employment Plans exempt from the California Environmental Quality Act (CEQA).
2. Approve and adopt the attached Youth Employment Plans (Attachments C and D) for construction of the East Side Eddie Heredia Boxing Club and Whittier Narrows Service Yard Roof Projects.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommended action will allow the Department to construct these projects and fulfill the requirements for reimbursement from the Safe Neighborhood Parks Propositions 1992 and 1996. The Department is requesting your Board's approval of the attached Youth Employment Plans (see Attachment C and D) in accordance with your Board's action on June 26, 1997, requiring the County to adopt Youth Employment Plans for projects funded by the Safe Neighborhood Parks Propositions of 1992 and 1996. The following describes the proposed work at each park:

**East Side Eddie Heredia Boxing Club**

The project consists of installing new motorized garage doors at the front and back of the gym; constructing a new wall to create a storage area; replacing the boxing ring with a new Olympic regulation boxing ring; and modifying the existing punching bag steel support frame.

The proposed at-risk youth work will include painting the boxing club interior, and assisting in installation of the new Olympic regulation boxing ring.

#### Whittier Narrows Service Yard Building Roof

The facility refurbishment will consist of reroofing the service yard building.

The proposed at-risk youth work will include priming the roof fascia boards prior to installation of the roof, and painting the fascia boards after the Contractor installs the roof.

#### Implementation of Strategic Plan Goals

The building and facility improvements planned at the East Side Eddie Heredia Boxing Club and Whittier Narrows Service Yard will support two goals of the County Strategic Plan. They include Fiscal Responsibility (Goal Number 4) by investing in public infrastructure to improve the existing boxing facility and the service yard building and Community Service (Goal Number 6) by improving the quality of life for residents of Los Angeles County through enhanced recreational activities at the boxing club.

#### FISCAL IMPACT/FINANCING

##### **Project Budget Impact:**

##### East Side Eddie Heredia Boxing Club (C.P. 86424)

The total estimated construction cost for the Eastside Eddie Heredia Boxing Club project is \$40,700, including a purchase order for labor and materials of \$37,000, and a change order contingency fund of \$3,700. The estimated cost for the at-risk youth plan totals \$8,000 (youth employment \$7,600, material costs \$400). The total project cost, including make-ready activities, construction, County services, and at-risk youth employment is \$63,000 (see Attachment A). The project is currently scheduled to be completed in March 2004.

The project is funded by the Safe Neighborhood Parks Proposition of 1996, under Section (3), Subsection (a), Paragraph (1), Subparagraph (VV).

##### Whittier Narrows Service Yard Roof (Fund Org. No. 27640)

The total estimated construction cost for the Whittier Narrows Service Yard Roof project is \$49,420, including a purchase order for labor and materials of \$44,478, and a change order contingency fund of \$4,942. The estimated cost for the at-risk youth plan totals \$5,680 (youth employment \$4,560, material costs \$1,120). The total project cost, including make-ready activities, construction, County services and at-risk youth

employment is \$55,100 (see Attachment B). The project is currently scheduled to be completed February 2004.

The project is funded by Safe Neighborhood Parks Proposition of 1992, under Section 8, Subsection (a), Paragraph (2), subparagraph (OO) provided \$47,000 and \$8,100 of net County cost provided from the First District's Extraordinary Maintenance allocation.

Sufficient funds are available in the Fiscal Year 2003-04 Capital Project Budget under C.P. No. 86424 for the East Side Eddie Heredia Boxing Club, and in the Department's Fiscal Year 2003-04 Operating Budget for the Whittier Narrows Service Yard Roof to fund the estimated costs of the projects.

### **OPERATING BUDGET IMPACT**

#### **Whittier Narrows Service Yard Building Roof**

The Whittier Narrows Service Yard Building Roof project consists of replacing the roof to refurbish and preserve the existing facility. Upon completion of this improvement, the Department does not anticipate incurring any one-time start-up costs or an increase in the ongoing operating costs to maintain or operate the facility.

#### **East Side Eddie Heredia Boxing Club**

The East Side Eddie Heredia Boxing Club project consists of the renovation and replacement of existing facilities. Upon completion of the project, the Department does not anticipate incurring any one-time start-up costs or an increase in the ongoing operating costs to maintain or operate the facility.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On June 26, 1997, your Board established a Youth Employment Minimum Obligation (YEMO) for County projects funded by the Safe Neighborhood Parks Propositions. The YEMO amount of \$15,739,750 is equivalent to 50 percent of the estimated total amount of maintenance and servicing funds which the County is entitled to receive through the Regional Park and Open Space District assessment. In accordance with the Policy, we are presenting this Youth Employment Plan (Attachments C and D) for adoption by your Board.

### **ENVIRONMENTAL DOCUMENTATION**

The East Side Heredia Boxing Club project and the replacement of the roofing at Whittier Narrows Service Yard is exempt from CEQA in accordance with Section 15301 Class 1(a), of the State Guidelines and Class 1(c) of the County Environmental Reporting Procedures and Guidelines, adopted by your Board on November 17, 1987.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Both facilities will remain open during construction operations. Construction activities required to complete these projects will result in minimal disruption of services. Signs informing the public of the upcoming construction at the East Side Heredia Boxing Club will be posted 30 days prior to the start of construction.

**CONCLUSION**

Please instruct the Executive Officer-Clerk of the Board to forward one (1) conformed copy of this letter to the Chief Administrative Office, Capital Projects Division and four (4) conformed copies of this letter to the Department of Parks and Recreation for distribution.

Respectfully,

A handwritten signature in black ink, appearing to read 'Tim Gallagher', with a stylized, sweeping flourish extending to the right.

Tim Gallagher  
Director

Attachments (4)

al:herediawhittnarrowsadopt.lwp

c: Chief Administrative Office  
Executive Office (22)

**ATTACHMENT A**

**ADPOTION OF YOUTH EMPLOYMENT PLAN  
FOR GENERAL IMPROVEMENTS AT EAST SIDE EDDIE HEREDIA BOXING CLUB  
C.P. No. 86424  
(First District - 3 - Vote Matter)**

**I. PROJECT SCHEDULE**

Project Activity	Scheduled Completion Date	Revised Completion Date	Date Completed
1. Land Acquisition	N/A		
2. Environmental Impact Report	N/A		
3. Program	N/A		
4. Schematic Design	N/A		
5. Design Development	N/A		
6. Construction Documents	N/A		
7. Jurisdictional Approval	N/A		
8. Construction Contract Award	11/03		
9. Construction Start	12/03		
10. Beneficial Occupancy	03/04		
11. Final Acceptance	04/04		

**II. PROJECT COST SUMMARY**

Cost Category	Estimated Project Cost	Impact of Proposed Action	Revised Project Cost	Expenditures & Encumbrance To Date
1. Land Acquisition	N/A	N/A	N/A	N/A
2. Plans and Specifications	\$5,530	N/A	\$5,530	\$5,530
3. Plan Review	\$475	N/A	\$475	\$475
4. Make-Ready Activities	N/A	N/A	N/A	N/A
5. Construction				
a. Contract	\$37,000	\$0	\$37,000	\$36,613
b. Contingencies	\$3,700	\$0	\$3,700	\$0
6. Equipment	N/A	N/A	N/A	N/A
7. Consultant Services	\$188	N/A	\$188	\$188
8. County Services	\$8,107	N/A	\$8,107	\$3,170
9. Other (At-risk Youth)*	\$8,000	\$0	\$8,000	\$0
TOTAL	\$63,000	\$0	\$63,000	\$45,976

Includes youth employment and materials

**ATTACHMENT B****ADOPTION OF YOUTH EMPLOYMENT PLAN FOR  
GENERAL IMPROVEMENTS AT WHITTIER NARROWS SERVICE YARD****Fund Org. No. 27640****(First District - 3 - Vote Matter)****PROJECT SCHEDULE**

Project Activity	Scheduled Completion Date	Revised Completion Date	Date Completed
1. Land Acquisition	N/A		
2. Environmental Impact Report	N/A		
3. Program	N/A		
4. Schematic Design	N/A		
5. Design Development	N/A		
6. Construction Documents	N/A		
7. Jurisdictional Approval	N/A		
8. Construction Contract Award	12/03		
9. Construction Start	12/03		
10. Beneficial Occupancy	02/04		
11. Final Acceptance	03/04		

**II. PROJECT COST SUMMARY**

Cost Category	Estimated Project Cost	Impact of Proposed Action	Revised Project Cost	Expenditures & Encumbrance To Date
1. Land Acquisition	N/A	N/A	N/A	N/A
2. Plans and Specifications	\$0	\$0	\$0	\$0
3. Plan Review	\$0	\$0	\$0	\$0
4. Make-Ready Activities	N/A	N/A	N/A	N/A
5. Construction				
a. Contract	\$44,478	\$0	\$44,478	\$0
b. Contingencies	\$4,942	\$0	\$4,942	\$0
6. Equipment	N/A	N/A	N/A	N/A
7. Consultant Services	N/A	N/A	N/A	N/A
8. County Services	N/A	N/A	N/A	N/A
9. Other (At-risk Youth)*	\$5,680	\$0	\$5,680	\$0
TOTAL	\$55,100	\$0	\$55,100	\$0

Includes youth employment and materials

**COUNTY OF LOS ANGELES  
DEPARTMENT OF PARKS & RECREATION  
EAST SIDE EDDIE HEREDIA BOXING CLUB  
GENERAL IMPROVEMENTS  
YOUTH EMPLOYMENT PLAN**

**Background:**

The proposed work at the East Side Eddie Heredia Boxing Club will consist of installing new motorized garage doors at the front and back of the gym, constructing a new wall to create a storage area, replacing the boxing ring with a new Olympic regulation boxing ring, and modifying the existing punching bag steel support frame. The total estimated construction cost for this project is \$63,000.

**Tasks that will be performed by at-risk youth:**

- Paint the boxing area’s interior walls, ceiling, and door frames
- Assist in the installation of a new Olympic regulation boxing ring

**Estimated Cost of Youth Employment:**

Total estimated hours of youth employment:	800
Cost per hour:	x \$9.50
Total estimated cost of youth employment:	\$ 7,600.00

<b><u>Estimated Cost of Materials:</u></b>	<b>\$ 400.00</b>
--	------------------

**Method of Youth Employment:**

Youth workers will be referred by Los Angeles County, Department of Children and Family Services. In addition, youth will be supervised by a Crew Instructor employed by the Department of Parks and Recreation.

**Youth Employment Goal:**

Under the provisions of the Los Angeles County Regional Park and Open Space District (the District) policy on employment of at-risk youth, the Youth Employment Minimum Obligation (YEMO) of the County of Los Angeles is \$15,739,750 (equal to fifty percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996).

The Department is actively pursuing employment opportunities for at-risk youth on all projects. The current plan to meet the YEMO for the Department, and documented at-risk youth employment accomplished to date, are as follows:

	<u>YEMO GOAL</u>	<u>ACCOMPLISHED</u>	<u>REMAINING</u>
Project Support	\$5,246,583	(\$658,572)	\$4,563,011
Maintenance	\$5,246,583	(\$228,008)	\$5,018,575
Other new youth employment (various parks and other County programs)	\$5,246,584	(\$677,616)	\$4,568,968
<b>YEMO Totals</b>	<b>\$15,739,750</b>	<b>\$1,559,637</b>	<b>\$14,180,113</b>



## ATTACHMENT D

### **COUNTY OF LOS ANGELES DEPARTMENT OF PARKS & RECREATION WHITTIER NARROWS RECREATION AREA SERVICE YARD ROOF REFURBISHMENT YOUTH EMPLOYMENT PLAN**

#### **Background:**

The proposed work at Whittier Narrows Service Yard will consist of removing and replacing existing roofing, insulation, wood fascia, concealed gutters and downspouts. The total estimated construction cost for this project is \$55,100.

#### **Tasks that will be performed by at-risk youth:**

- Prime the roof fascia boards prior to installation
- Apply finish coat to fascia boards following installation

#### **Estimated Cost of Youth Employment:**

Total estimated hours of youth employment:	480
Cost per hour:	x \$9.50
Total estimated cost of youth employment:	\$ 4,560.00

**Estimated Cost of Materials:** \$ 1,120.00

#### **Method of Youth Employment:**

Youth workers will be provided by Los Angeles County, Department of Children and Family Services through a Departmental Service Order. In addition, they will be supervised by a Crew Instructor employed by the Department of Parks and Recreation.

#### **Youth Employment Goal:**

Under the provisions of the Los Angeles County Regional Park and Open Space District (the District) policy on employment of at-risk youth, the Youth Employment Minimum Obligation (YEMO) of the County of Los Angeles is \$15,739,750 (equal to fifty percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996).

The Department is actively pursuing employment opportunities for at-risk youth on all projects. The current plan to meet the YEMO for the Department, and documented at-risk youth employment accomplished to date, are as follows:

	<u>YEMO GOAL</u>	<u>ACCOMPLISHED</u>	<u>REMAINING</u>
Project Support	\$5,246,583	(\$658,572)	\$4,563,011
Maintenance	\$5,246,583	(\$228,008)	\$5,018,575
Other new youth employment (various parks and other County programs)	<u>\$5,246,584</u>	<u>(\$677,616)</u>	<u>\$4,568,968</u>
<b>YEMO Totals</b>	\$15,739,750	\$1,559,637	\$14,180,113